

Minister Job Description: Holmes Road church of Christ

Purpose:

To glorify God in word, worship and daily life. This minister position will work with the elders to help promote growth in the body and in our relationship with the Lord; relationships with one another; and outreach to the community.

Summary:

The Holmes Road church of Christ is seeking an experienced minister who is knowledgeable of the Scriptures and who is apt to preach, teach, and equip the body of our Lord for service.

The minister will be devoted to Jesus and passionate about helping others to live and grow as disciples of Jesus. The minister's life should demonstrate a passionate faith in God, a strong commitment to Jesus, and a life led by the Spirit and the authority of the Holy Scriptures. The minister will work under the oversight of the elders to support the vision of the Holmes Road church of Christ. The minister must be someone who demonstrates being a faithful Christian and a proper example of Christian behavior.

The minister will serve as a peer to existing minister on staff and share in responsibilities as assigned.

Responsibilities:

- Plans and shares pulpit preaching time, including guest speakers and member talent.
- Teaches Bible study classes as assigned Sunday A.M and throughout the week.
- Work with adult and youth coordinators on lessons/activities/event plans.
- Visit members, shut-ins and visitors on regular basis.
- Coordinate planned ministry/congregational activities that reflect Biblical objectives.
- Meet with elders regularly re: contacts, activities, issues, concerns and needs.
- Maintain regular scheduled office hours, and availability by phone as required.
- Provide spiritual counseling as desired and requested.

Expectations:

- Develop relationships within the community and participates in community activities.
- Establish written goals for the ministry and provide a detailed plan on how to reach each year.
- Function as a valuable part of the ministry team and staff at Holmes Road church of Christ.
- Family participates as a family unit within the church.
- Advise the elders of any concerns, opportunities, challenges, needs within the congregation.
- Spend appropriate amount of time in self-development: formal education, training, study, prayer.
- Develop sermons/themes which are consistent with mission statement and direction of elders.
- Participate in performance evaluations as defined by the elders.
- Experience in a multi-cultural ministry is preferred.

Qualifications:

- Member of the church of Christ.
- Strong faith and commitment to serving the Lord as a pulpit minister and evangelist.
- Excellent interpersonal skills as a demonstrated ability to lead Bible study, organize activities.
- Ministry degree with Bible major is preferred.
- A proven evangelism and ministry track record.

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Core Competencies:

Biblical Knowledge – Proficient knowledge of the Bible and the ability to apply biblical principles.

Interpersonal Skills – Approachable, builds constructive and effective relationships.

Communication – Conveys information in a manner that engages and helps audiences to understand.

Collaboration – Works cooperatively; establishes and maintains relationships with a spirit of humility.

Self-Development – Continuously seeking learning opportunities (e.g. personal study, reading, courses).

Leadership – Models the vision of the church and elders and motivates others to do the same.

Planning and Organizing – Prioritize, schedule, maintain focus, and follow through to completion.

Work Standards – Assumes accountability for successfully completing tasks and objectives.